

Safety regulations for truck drivers in the terminal

Personal protective equipment

- High-visibility vest DIN EN ISO 20471 of protection class 2, which must be worn in the entire terminal area and donned immediately upon arrival.
- Industrial safety helmets DIN EN 397 must be worn without exception in the handling area (crane and forklift). EN 812 bump caps do not meet the safety requirements.

Regulations

- Observe the traffic regulations. The road traffic regulations apply.
- The maximum speed on all terminals is 10km/h.
- Smoking is permitted only in the marked smoking areas.
- Disposal of waste is prohibited.
- During container move driver must stay at the rear end of the truck, holding eye contact with the crane operator.
- Entering other terminal areas is forbidden.
- Please shut off when the truck is at a standstill.
- Accompanying persons must be registered at the gate and are not allowed in the terminal area or in the truck! Accompanying persons are only allowed to stay at the check-in counter or outside the terminal until the check-in process is completed. Employees who are learning or are being trained are exempt from this regulation
- During pick up of dangerous goods Swissterminal employees control the following items: Identity card and dangerous goods certificate, safety equipment, transport order according to ADR 5.4.1, correct locking of twistlocks.
- Swissterminal cannot be held liable for damage to additional installations on vehicle or trailer if they are unsuitable for loading by gantry crane (e.g. not visible to crane operator, too close to container, weak material, etc.). Truck driver must take appropriate measures to secure wind deflectors on cabin roof, (adjustable) wedges on the chassis and other additional structures which are easily damaged; retract, remove, use chassis without superstructure, etc.

Behavior in the terminal during gate-in/gate-out

- Follow the instructions of the Swissterminal personnel.
- The opening and closing of both container doors on empty containers before and after the check is the responsibility of the truck driver.
- Before closing the container doors, make sure that the container check is finished, and the checker is no longer in or on the container.
- While the checker is in the container, do not open the closures (twist locks) with a hammer (noise).
- Disconnect the locks (twist locks) with which the container and trailer are connected and, in the case of reefers (refrigerated containers), the live cable to the genset (32 A plug) before reaching the handling area (not in the crane lane).

- Drive to the assigned handling area. (Safety distance to the front truck at least 4 meters).
- Turn off the light on the trailer (in the dark).
- Put on the helmet and safety vest and secure your goods in the truck cab against possible falling down.
- Get out, close the truck door, and walk to the end of the chassis.
- Do not help with the loading process.
- Signal to the crane operator by clear hand signals when the container is properly loaded.
- Make way for the following truck and drive out of the lane.
- Close the twist-locks to secure the container on the chassis.
- The quality of the empty container is assigned according to the order of the shipping company. If you do not agree with the quality, see the procedure in the leaflet “MB Containertausch” on how to proceed

Change history

No.	Reason of change	Date	
1	Creation	26.01.2011	Jürg Wiggli
2	Revision	08.04.2016	Marc Birchmeier
3	Insert required standards for safety helmets.	22.08.2016	Damian Waldmeier
4	Additional installations on truck/trailer must be re-moved. Drivers are allowed to unhitch if necessary.	28.12.2016	Damian Waldmeier
5	For reefer container, the power cable must be un-plugged before entering the craning area.	17.01.2017	André Kühne
6	Items in the truck cabin must be secured. After dis-embarking, truck doors must be closed.	11.09.2018	Damian Waldmeier
7	Driver must stay at the rear end of the truck, holding eye contact with the crane operator.	09.11.2018	Damian Waldmeier
8	English translation and overall restructuring	03.12.2018	Damian Waldmeier
9	The regulation concerning superstructures on cabin or trailer has been clarified.	11.12.2018	Damian Waldmeier
10	Stay of accompanying persons	25.02.2022	Sven Zölle

Confirmation transport company

The Swissterminal Safety Regulations for Truck-Drivers with amendment date of 25.02.2022 are known to all our employees who are associated with a work assignment at Swissterminal AG.

Company:

Person in charge:

Date / Place:

Signature:
